Blacksburg TOWN OF
a special place

BUSINESS LICENSE RENEWAL FORM – DUE MARCH 1, 2017

300 South Main Street
PO Box 90003
Blacksburg, Virginia 24062

www.blacksburg.gov
Phone: (540) 961-1108
Fax: (540) 951-4474
businesslicensegroup@blacksburg.gov

	Business Owner/Mgr Name:
	Business Address:
	Federal Tax ID No:
	Business Phone No:

WORKSHEET 1 FOR 2015 ADJUSTMENT: Complete only if business started AFTER January 1, 2016.	
1. Actual 2016 Gross Receipts	$
2. Previous estimate of 2016 Gross Receipts	$
3. Amount paid for 2016 **estimate gross receipts only** **(Do not include ABC fees, coin machine or interest/penalties)**	$
4. Multiply Line "1" by the tax rate on enclosed schedule. (If Line "1" is $50,000 or less enter amount from enclosed schedule)	$
5. Subtract Line "3" from Line "4"- If the result is an overpayment – put in [brackets]	$
WORKSHEET 2 FOR 2017 LICENSE CALCULATION: All businesses complete this section.	
1. Enter 2016 Actual Gross Receipts.	$
2. If Gross Receipts are over $50,000 enter your tax rate from enclosed schedule.	
3. Multiply line 1 by line 2 (if applicable)	$
4. **IF** line 1 is $50,000 or less, enter license fee from enclosed schedule. (Otherwise enter zero)	$
5. **ABC** ON and/or OFF premises and/or **Coin Machines** see enclosed schedule.	$
6. Add lines 3 through 5	$
WORKSHEET 3 – TOTAL AMOUNT DUE: All businesses complete this section.	
1. Enter amount from Worksheet 1 line 5	$
2. Enter amount from Worksheet 2 line 6	$
3. Add line 1 and line 2. This is the total amount due. **(make checks payable to the Town of Blacksburg)**	$
MasterCard and Visa accepted by fax or mail only. Do not e-mail Credit Card information. Card Number : CVV# Expiration Date: Signature:	

I certify the above information is true and correct.

Applicant Signature: _____ **Date:** _____

Preparer Signature: _____ **E-mail:** _____ **Date:** _____

Preparer Company: **Phone:**

PLEASE RETAIN A COPY OF THE RENEWAL FORM FOR YOUR RECORDS.

TAX AND FEES MUST BE FILED AND PAID BY MARCH 1, 2017 TO AVOID LATE FILING AND LATE PAYMENT PENALTIES OF 10% EACH AND 10% INTEREST.