



## 2017 Holiday Parade

October 24, 2017

Dear Parade Participants:

The Town of Blacksburg would like to personally invite you or your organization to be a participant in the 2017 Holiday Parade to be held on **Friday, December 1 at 7:00 p.m.** (A rain date has been scheduled for Saturday, December 2, at 1:00 p.m.) This year's theme is "Peace on Earth, Good Will to All"

In conjunction with the parade the Town will kick off the holiday season in downtown Blacksburg with shopping, a tree lighting ceremony, and pictures with Santa Claus.

**Safety will be our main concern for participants and spectators so please obey all requests concerning the parade. Please see attached rules and regulations before deciding on your entry type.**

The deadline for entering the parade is Friday, **November 17, 2017** at 5:00 p.m. While we encourage you to hand out balloons, candy, etc. with your logo, **no solicitation** of materials will be permitted. Also, for continuity sake, we ask that you **please do not have a Santa** in your parade entry; the Town will provide one.

Be sure to mark your calendar for Friday, December 1, 2017 at 7:00 p.m. Fill out the enclosed entry form and return it to the address on the parade entry form, or email to [rhall@blacksburg.gov](mailto:rhall@blacksburg.gov), and help make "Peace on Earth, Good Will to All" a memorable parade. I will forward detailed information to all participants the latter part of November with directions and line-up instructions.

If you have questions or concerns, please call me at 540-443-1106 or e-mail me at [rhall@blacksburg.gov](mailto:rhall@blacksburg.gov).

Sincerely,

Randy Hall  
Community Programs Supervisor  
Town of Blacksburg

## Blacksburg Parks and Recreation Department

### Parade Safety: Rules, Regulations, and Helpful Hints

- All decorative materials utilized on parade floats shall be **flame-resistant**.
- All motorized apparatus utilized for parade floats shall be provided with a **portable fire extinguisher** with a minimum 2-A: 10-B: C rating, to which the operator shall have ready access.
- Any parade float utilizing special effects designed to create smoke, flame, heat, or sparking conditions shall be approved prior to utilization.
- **Adult supervision** should be provided to all children.
- All floats must be **less than 13 feet high**.
- **NO Headlights during parade route**.
- A rope should be placed around any truck bed, as a **safety support** to hold onto, where parade participants will be riding.
- Bring a flashlight.
- While we encourage you to give out candy, etc., we ask that you **please hand out candy, etc., to spectators (for safety reasons) instead of throwing**.
- Please **DO NOT** have a Santa in your parade entry. (The Town of Blacksburg will provide one.)



*If you have questions or concerns, please contact  
Randy Hall at (540) 443-1106 or [rhall@blacksburg.gov](mailto:rhall@blacksburg.gov)*



2017 Blacksburg Annual Holiday Parade  
 Friday, December 1 at 7:00 p.m.  
*Rain Date: Saturday, December 2 at 1:00 p.m.*  
 Theme: "Peace on Earth, Good Will to All"  
*Parade Entry Deadline: Friday, November 17 at 5:00 p.m.*

ORGANIZATION NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_  
*(This person will receive line-up information)*

ADDRESS: \_\_\_\_\_  
 \_\_\_\_\_  
*(Where to mail parade line-up information)*

E-MAIL ADDRESS: \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_ ( \_\_\_\_ ) \_\_\_\_\_

WOULD YOU LIKE YOUR ENTRY TO BE JUDGED? \_\_\_\_\_ YES \_\_\_\_\_ NO

Number of People in Your Entry: \_\_\_\_\_

**ENTRY TYPE: (Check Box)**

FLOAT   
 (Under 13ft. high) \_\_\_\_\_  
 (Please specify – Youth or General float)

MARCHING UNIT   
 (Please Specify) \_\_\_\_\_  
 (4-H, Boy Scouts, walkers, etc)

MOTORCADE   
 (Only 1 vehicle per business) \_\_\_\_\_  
 (Please specify: Cars, Fire Engines, Tractors, etc.)

OTHER   
 (Please describe: Horses, etc) \_\_\_\_\_

A Parade Information Packet will be sent to your organization contact person via mail or email prior to the parade. Please make sure that his/her address is on the registration form, as all information will be mailed to that address. **The contact person is responsible for informing all members of their organization about line-up instructions and other detailed instructions.**

***A RAIN DATE HAS BEEN SCHEDULED FOR SATURDAY, DEC. 2<sup>AT</sup> 1:00 P.M.***  
 (More info provided in Parade Packet)

**RETURN ENTRY FORM TO (Form must be received by 5 pm on Friday, Nov. 17):**



**Mail:** Department of Parks and Recreation  
 c/o Randy Hall, Community Programs Supervisor  
 615 Patrick Henry Drive, Blacksburg, VA 24060  
**Fax Number:** 540-951-8313 or **email:** [rhall@blacksburg.gov](mailto:rhall@blacksburg.gov)

