

<b>For Office Use:</b>
BZA Case #:
Date:

## Town of Blacksburg, Virginia Variance Application to the Board of Zoning Appeals

Please contact the Planning and Engineering Department at 540-443-1300 for the application deadline. This application and accompanying information must be submitted in full before the case may be referred to the Board of Zoning Appeals for consideration.

**1. Information on the Property Owner.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
street
city
state
zip code

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Fax # (if applicable): \_\_\_\_\_

E-mail Address (if applicable): \_\_\_\_\_

**2. Information on the contract purchaser or agent.**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
street
city
state
zip code

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Fax # (if applicable): \_\_\_\_\_

E-mail Address (if applicable): \_\_\_\_\_

**3. Information about the property.**

Address: \_\_\_\_\_  
street
city
state
zip code

Tax Parcel Number(s): \_\_\_\_\_

Present Use of Property: \_\_\_\_\_

Section of Zoning Ordinance for Requested Variance: \_\_\_\_\_

Present Zoning Standard: \_\_\_\_\_

Variance Requested: \_\_\_\_\_

**4. Please provide detailed information on the following questions. The answers will be used in the determination of approval of the variance (attach separate sheets if necessary):**

1. Description of the proposed request:
  
  
  
  
  
  
  
  
  
  
2. Please describe the unusual characteristics of the property which would justify the need for a variance (e.g., size, shape, topography):
  
  
  
  
  
  
  
  
  
  
3. Please explain how the Zoning Ordinance effectively prohibits or unreasonably restricts the use of the property:
  
  
  
  
  
  
  
  
  
  
4. Please describe how this is a clear hardship which approaches confiscation of your property and is not a special privilege or convenience:

**5. The following items must accompany this application:**

1. A surveyed map of the property showing structures, site improvements, and physical features if this information is necessary to determine the nature of the variance requested.
2. A vicinity map (may be combined with the other map required).
3. Any item submitted that is in excess of 11" x 17" paper size or in color requires thirty-six (36) copies.
4. A list of adjacent property owners including properties across the street and their addresses, and the cost for first class postage for notifying each adjacent property owner. As of 2003, cost per notification is \$0.37 but this amount is subject to change.
5. A fee of \$\$250 to be applied to the cost of advertising and expense incidental to reviewing, publishing, and processing this application. Please make your check or money order payable to the **Town of Blacksburg.**

**Please sign here after you have read and completed this application. If you have any other questions please contact the town Planning and Engineering Department at 540-443-1300.**

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**Signature of Applicant**

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**Date**