

MEMORANDUM

To: Planning Commission

From: Kali Casper, AICP, Town Comprehensive Planner *KC*

Date: July 27, 2018

Subject: ROW18-0001-Request to vacate approximately 5,617 square feet of Town-Owned Right-of-Way known as Snyder Lane (adjacent to Tax Parcel 196-A 8) at 413 Hunt Club Road by Joe Sherman of the Reliant Group Management (applicant).

At the June 19, 2018 Planning Commission Work Session, there was discussion regarding several aspects of the requested right-of-way vacation. In general, the following topics were discussed:

- Accompanying rezoning request
- On-street and off-street parking
- Future transportation connections

The applicant has submitted the attached letter and exhibits detailing revisions to the right-of-way vacation request. Key changes are outlined below:

- The request to vacate the entirety of Snyder Lane (25,815 square feet) is withdrawn.
- The applicant is requesting vacation of 5,617 square feet of Town-Owned Right-of-Way in order to realign Snyder Lane. The applicant will also dedicate additional right-of-way for the realignment as well as the proposed roundabout at Snyder Lane and Hunt Club Road. The final layout will include a net gain in right-of-way area.
- The revised layout for parking removes the perpendicular pull-in parking spaces eliminating the significant safety concerns.

Discussion:

The applicant has been working with staff to determine the final right-of-way area to ensure clarity in maintenance responsibilities. The final right-of-way area may differ slightly from attached exhibits but the overall square footage requested for vacation will not increase.

Staff will provide an update regarding this information at the work session on July 31, 2018.

ATTACHMENTS

1. Letter, Revised Application, and Revised Exhibits dated July 9, 2018 and signed July 12, 2018.