

**TOWN OF BLACKSBURG
AGENDA MEMO**

DATE: August 8, 2019

TO: Town Council

FROM: Anne McClung, Planning and Building Director _____

PREPARED BY: Kinsey O'Shea, Town Planner

TITLE: CUP19-0002- Request to amend a previously-approved conditional use permit (CUP13-0001; Resolution 4-A-13) at The Brownstone at 301 South Main Street (Tax Parcel 257-C 3100-109) to increase the maximum allowed ground-floor medical and general office square footage in DC Downtown Commercial Zoning District by Brownstone, LLC (Steve and Audrey Hill, applicant/owner).

- **Background:** The attached is an update to the request to amend Resolution 4-A-13 to increase the maximum allowed square footage of medical or general office on the ground floor in the Downtown Commercial zoning district at the Brownstone from 33% to 40.2%. The Planning Commission heard this request at the August 6, 2019 public hearing, and recommended approval of this request as submitted.
- **Considerations:** The application was previously distributed with the July consent agenda and the staff report was previously distributed for the August 6, 2019 work session.
- **Action:** Hold public hearing on August 13, 2019.
- **Attachments:**
Planning Commission to Town Council Memo