

TO: Town Council

FROM: Kali Casper, AICP, Assistant Planning Director

RE: Zoning Ordinance Amendment #49/Ordinance #1924 – Amendment to the Zoning Ordinance for changes to the Historic District relating to the list of contributing structures, Board membership, signage, review criteria, and parking

DATE: June 12, 2020

Amendments Proposed

Zoning Ordinance Amendment #49/Ordinance #1924 includes the following changes:

- revise the membership requirements for the Historic or Design Review Board (“HDRB” or “the Board”);
- incorporate Sign Guidelines into the Historic or Design Review Overlay District (“the Historic District” or “the District”);
- clarify how different types of applications are reviewed by staff or HDRB and clarify redevelopment plan submittal requirements;
- establish criteria for the provision of parking in the District; and
- update the list of contributing (historic) structures (“the List”) in the Blacksburg Historic or Design Review Overlay District.

As staff noted at the February 18, 2020 work session, there were several items staff was still working on that would be back to Council at a future work session.

Since February, several revisions have been made and these are summarized below:

- Changed the date of the List to correspond with expected date of action by Town Council
- Added note that the List is maintained by Planning and Building Department
- Added proposed changes to window materials to HDRB review category
- Availability of public parking added to the list of evaluation criteria for CUP for parking
- Clerical updates to the List based on detailed staff review (examples include historic names, addresses, ownership)
- Removed structures located outside the local Blacksburg Historic District from the List
- Removed 506-508 Progress Street from the List based on the 2016 Survey Report
- Revised local Blacksburg Historic District map boundary around 410 Lee Street due to clerical error
- Removed footnotes from the List as needed based on current information

Staff has completed all the necessary research and coordinated with the Town Attorney on these changes. Staff will review the revisions with Town Council at the June 16th work session.

The revised draft text of the amendments is attached. All other materials were previously distributed and are available on the website at <https://www.blacksburg.gov/town-council/meetings/zoning-ordinance-amendment-49-historic-district-update>.